



*Thomas Carrique*

*Commissioner      Le Commissaire*

File #: OPP-7900

August 12, 2019

Mr. Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division  
Public Safety Training Division  
Ministry of the Solicitor General  
Email: Stephen.Waldie@ontario.ca

Dear Mr. Waldie:

The Ontario AMBER Alert program continues to play a crucial role in assisting police in many child abduction investigations. The Ontario Provincial Police (OPP) is responsible for activating AMBER Alert requests within the Province of Ontario. If a child is reported as being abducted, and the case meets the required guidelines, the investigating police service can request the OPP to issue an AMBER Alert by completing an AMBER Alert activation form.

Before an AMBER Alert is issued, all of the following guidelines must be met:

1. Law enforcement agency believes a child under 18 years of age has been abducted, and;
2. Law enforcement agency believes the child is in danger, and;
3. There is descriptive information about one or more of the following:
  - child
  - abductor
  - vehicle
4. To believe an immediate broadcast alert will help in locating the child.

The description of the child (and, if available, the alleged abductor or involved vehicle) are then immediately broadcasted on through a variety of approved systems. It is important to note that the OPP Provincial Operations Centre is always willing to consult in the earliest stages of a potential AMBER Alert situation if police are unsure if a case meets the required criteria.

**It is required that all Ontario police services replace all existing AMBER Alert Request forms with the revised version attached to this memo.**

Mr. Stephen Waldie  
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For further information, please contact Inspector Angie McCollum, Commander, Community Safety Services, at [Angie.McCollum@opp.ca](mailto:Angie.McCollum@opp.ca) or Staff Sergeant Stacey Whaley, Manager – Initiatives, Community Safety Services, at [Stacey.Whaley@opp.ca](mailto:Stacey.Whaley@opp.ca).

Thank you.

Yours truly,

A handwritten signature in black ink, appearing to be 'T. Carrique', written in a cursive style.

Thomas Carrique, M.O.M.

Attachment

Ministry of the Solicitor General

Public Safety Division  
Public Safety Training Division

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**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** Ontario AMBER Alert Program

<b>DATE OF ISSUE:</b>	<b>August 16, 2019</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>19-0060</b>
<b>PRIORITY:</b>	<b>Normal</b>

At the request of Thomas Carrique, Commissioner of the Ontario Provincial Police (OPP), I am sharing a communication regarding the AMBER Alert Program in Ontario.

Please review the attached letter from Commissioner Carrique, which provides details on the program and includes a revised AMBER Alert Request Form. If you require further information, please contact Inspector Angie McCollum, Commander, Community Safety Services, at [angie.mccollum@opp.ca](mailto:angie.mccollum@opp.ca), or Staff Sergeant Stacey Whaley, Manager – Initiatives, Community Safety Services, at [stacey.whaley@opp.ca](mailto:stacey.whaley@opp.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "S. Waldie".

Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

Attachment

# ONTARIO AMBER ALERT REQUEST FOR ACTIVATION



Please forward completed request by email using the **SUBMIT** button provided.  
 Please confirm receipt by telephone at 705-329-6950.  
 Email photograph, when available, to the OPP Provincial Operations Centre at [OPP.POC@opp.ca](mailto:OPP.POC@opp.ca)

## GUIDELINES FOR AN AMBER ALERT

- 1) The law enforcement agency believes a child under 18 years of age has been abducted; and
- 2) The law enforcement agency believes the child is in danger; and
- 3) There is enough descriptive information about one or more of the following: the child, the abductor, and/or the vehicle, which is sufficient to allow the law enforcement agency to believe that an immediate broadcast alert will help in locating the child.

## INVESTIGATING POLICE AGENCY

Police Agency Name			
Approver	<i>(Must be Inspector or Above)</i>	Phone	
Media Contact Name		Phone	

## VICTIM INFORMATION *(if not available indicate N/A)*

First Name				Last Name			
Date of Birth				Age		Gender	Male      Female
<b>Physical Description</b>							
Height	ft	in	Eye Colour		Facial Hair		Hair Colour/Length
Weight	lbs		Skin Colour		Glasses		
<b>Clothing Description – TYPE AND COLOUR</b>							
Shirt					Pants		
Shoes					Outerwear		
<b>Additional Significant Identifiers</b>							
<b>Photo Available</b>	Yes	No	Parent/Guardian consent obtained for release of victim's personal information			Yes	No

**ABDUCTOR INFORMATION** *(if not available indicate N/A)*

First Name				Last Name			
Date of Birth				Age		Gender	Male      Female
<b>Physical Description</b>							
Height	ft	in	Eye Colour		Facial Hair		Hair Colour/Length
Weight		lbs	Skin Colour		Glasses		
<b>Clothing Description – TYPE AND COLOUR</b>							
Shirt					Pants		
Shoes					Outerwear		
<b>Additional Significant Identifiers</b>							
<b>Photo Available</b>	Yes		No				
<b>Vehicle Description</b>							
Year		Make		Model		Type	
Colour		Licence Plate Number				Province or State	

**INCIDENT INFORMATION** *(if not available indicate N/A)*

Incident Time	
Location	
Direction of Travel	
Possible Destination	
Other Pertinent Information	
Provincial Alert?	Yes      No