

Strathroy-Caradoc Police Services Board

**Minutes of Meeting
Tuesday, September 17, 2019
4:30 p.m.
In the Council Chamber**

52 Frank Street, Strathroy

1. Roll Call:

Chair Steve Pelkman, Chair
Mayor Joanne Vanderheyden
Member Dave Cameron
Member Henry Wiersema

Absent

with Notice: Vice Chair Kim Merklinger

Also Present:

Mark Campbell, Chief, Strathroy-Caradoc Police Service
Paul Landers, Deputy Chief, Strathroy-Caradoc Police Service
Fred Tranquilli, Director of Legal & Legislative Services/Police Board Secretary
Jennifer Pereira, Assistant to Director of Legal and Legislative Services (Recorder)
Bill Dakin, Director of Financial Services
Constable Stephen Taylor, Strathroy-Caradoc Police Services
Constable Ian Craig, Strathroy- Caradoc Police Services,
Miranda Bothwell, Middlesex- London Paramedic Services
Constable Chris Sarre, Strathroy-Caradoc Police Services

2. Declaration of Pecuniary Interest.

3. Presentations & Delegations

3.1. Police Exemplary Service 30 - Year Bar to Ian Craig and Stephen Taylor

Chief Mark Campbell made a presentation on Exemplary Service 30- Year Bar to Constable Ian Craig and Constable Stephen Taylor .

Chief Mark Campbell along with Miranda Bothwell, Middlesex – London Paramedic Services a presented a Chief Citation to Constable Chris Sarre for his life saving measures on November 12, 2018. They also presented Constable Carolyn Hermans with the Member of Appreciation Award.

4. Reading & Correction or Approval of Minutes

Moved by Her Worship Vanderheyden and Member Cameron

THAT: the minutes of the June 18, 2019 General Meeting of the Strathroy-Caradoc Police Services Board be approved as written. **Carried.**

5. Communications

5.1. Ministry of the Solicitor General

- 5.1.1. Police Services Board Members and Elections
- 5.1.2. Amendment to Highway Traffic Act – Permitting Single Occupant Motorcycles
- 5.1.3. Assistant Deputy Minister Retirement
- 5.1.4. Extreme Event Communications Protocol
- 5.1.5. Firearm and Less Lethal Weapon Training
- 5.1.6. Bill C-75
- 5.1.7. R vs. Myers Decision
- 5.1.8. Bill C-71
- 5.1.9. Bill C-59
- 5.1.10. Revised Guidance Not on X- Ray Equipment Used in Policing
- 5.1.11. Civil Remedies Grant 2019-20
- 5.1.12. Consumer Protection Tools and Resources
- 5.1.13. Ontario AMBER Alert Program
- 5.1.14. State of Financial Crime and Serious Fraud in Ontario
- 5.1.15. Update on Animal Welfare Calls
- 5.1.16. Approach to Constable Selection
- 5.1.17. Update on Gun Gangs and Violence Reduction Strategy
- 5.1.18. CIICC Police Training Update
- 5.1.19. PRCRA Exemptions Regulation Amendments
- 5.1.20. BCT Program and Senior Courses Fees
- 5.1.21. RTD 2018 Annual Report
- 5.1.22. Victim Quick Response Program+
- 5.1.23. Continuity of Deceased Persons
- 5.1.24. 2019/20 RIDE Grant Program Agreement Update
- 5.1.25. Recent Amendments to the Highway Traffic Act/Photo Card Act

Moved by Her Worship Vanderheyden and Member Wiersma

THAT: the communication be received for information. **Carried.**

6. Review of Monthly Police Service Reports

- 6.1. Monthly Activity Reports – June 2019
- 6.2. Monthly Activity Reports – July 2019
- 6.3. Monthly Activity Reports – August 2019

Moved by Members Wiersma and Cameron

THAT: the Monthly Activity Reports be received for information. **Carried.**

- 6.4. Community Services Report- June 2019

6.5. Community Services Report – August 2019

Moved by Member Cameron and Her Worship Vanderheyden

THAT: the Community Services Reports be received for information. **Carried.**

6.6. Use of Force Report – June 2019

6.7. Use of Force Report – August 2019

6.8. FOIPPA Report – June 2019

6.9. FOIPPA Report – August 2019

Moved by Member Wiersma and Her Worship Vanderheyden

THAT: the Use of Force reports and FOIPPA Reports be received for information. **Carried.**

6.10. Staff Time Report- June 2019

6.11. Staff Time Report – August 2019

Moved by Members Cameron and Wiersma

THAT: the Staff Time Reports be received for information. **Carried.**

6.12. Motor Vehicle Collisions Report – Jan 1st- June 30th, 2019

Moved by Her Worship Vanderheyden and Member Wiersma

THAT: the Motor Vehicle Collisions report be received for information. **Carried.**

Moved by Members Cameron and Wiersma

THAT: the 2019 Budget Report – Police Service Profit and Loss – End of PP16 be added to the agenda. **Carried.**

6.13. 2019 Budget Update – Police Service Profit and Loss – End of PP12

6.14. 2019 Budget Update – Police Service Profit and Loss – End of PP14

Moved by Members Wiersma and Cameron

THAT: the 2019 Budget Update reports be received for information. **Carried.**

6.15. 2018 Annual Report

Moved by Her worship Vanderheyden and Member Wiersma

THAT: the 2018 Annual Report be received for information. **Carried.**

7. Other Business. None.

8. Unfinished Business. None.

9. Items from Chief M. Campbell

9.1. Strathroy- Caradoc Police Services Fees for Service

Chief Mark Campbell presented the proposed fees schedule for 2020. He indicated that after review with other comparators, Strathroy-Caradoc Police Services were very comparable.

There were two increases proposed. The Interview Rates are proposed to change to \$78.00/hour and the Employment Criminal Reference Check was proposed to change to \$45.00

Moved by Her Worship Vanderheyden and Member Cameron

THAT: the fee schedule report be amended to reflect the attendance of an off duty officer for interview \$78.00 plus HST /hour, minimum of **three (3)** hours. **Carried.**

Moved by Members Cameron and Wiersma

THAT: the Police Services Fees for Service be approved. **Carried.**

9.2. HealthIM Inc.- Service Agreement

Chief Campbell presented his request for the HealthIM Inc. Software. The software is a tool used to determine mental health status and transmits information to hospitals or metal health institutions in order expedite the processes. The proposed annual fee in the agreement is \$24,600 per year.

Member Cameron questioned if this was the only company that could offer this software. Chief Campbell indicated that this is the only company that deals with the police sector at this time.

Her Worship Vanderheyden enquired if any other organization have been contacted and any feedback given with their experiences. Chief Campbell indicated that the police services in Brockville and Belleville have been using them with great success. The biggest thing being the effectiveness of sending the information prior to the arrival of the police and patient at the local hospital.

Chair Pelkman had concerns with how often this tool will be used in comparison to the monthly/yearly cost involved. He felt that it is a big commitment to make financially without looking at the yearly budget or the statistics.

Members Wiersma and Cameron requests the statistics on mental health calls to justify the request of implementing this system.

Her Worship Vanderheyden suggests that this request wait until the end of the year in order to look at the 2020 Budget and gather more statistical information.

Moved by Members Cameron and Wiersma

THAT: Item 9.2 Health IM Inc – Service agreement be deferred until there is further information. **Carried.**

9.3. Secondment Extension – Ontario Police College

A letter from the Ontario Police College indicating the extension of Sgt. Victoria Butler for one additional year in the Ontario Police College Seconded Officer Program.

Moved by Members Wiersma and Cameron

THAT: the report be received for information. **Carried.**

Chief Mark Campbell and Deputy Chief Paul Landers added that on September 12, 2019, the accrued banked time has been eliminated. Deputy Chief Paul Landers along with Human

Resources have also drafted an availability request for the Part-Time Communicators, this will hold some accountability for work schedules.

10. New Business. None.

11. Enquiries or Comments by Members. None.

12. In Camera Matters

Moved by Member Cameron and Her Worship Vanderheyden

THAT: the meeting move In-Camera to discuss financial and personal matters, and to review labour relations matters and a procedural matter to approve In-Camera meeting minutes. **Carried.**

13. In Camera Report

Chair Pelkman reported that members discussed financial and personal matters, to review labour relations matters and a procedural matter to approve In-Camera meeting minutes.

14. Schedule of Meetings

- Tuesday, October 15, 2019 @ 4:30 p.m. – Council Chambers
- Tuesday, November 19, 2019 @ 4:30 p.m. – Council Chambers
- Tuesday, December 17, 2019 @ 4:30 p.m. – Council Chambers

15. Adjournment

Moved by Her Worship Vanderheyden and Member Wiersma

THAT: the meeting adjourn at 7:08 **Carried.**

Signed by Steve Pelkman

Signed by Fred Tranquilli

Strathroy-Caradoc

Strathroy-Caradoc

Police Services Board – Chair

Police Services Board – Secretary