

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Tony Tessarolo, for  
Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** **Collection of Identifying Information in Certain  
Circumstances (CIICC): Police Training Update**

<b>DATE OF ISSUE:</b>	<b>August 30, 2019</b>
<b>CLASSIFICATION:</b>	<b>For Action</b>
<b>RETENTION:</b>	<b>Indefinite</b>
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<b>PRIORITY:</b>	<b>High</b>

The ministry is committed to working with police services and police services boards to ensure people across the province are treated with fairness, dignity and respect, while providing high-quality policing that responds to unique and diverse community needs.

Subsection 11(1) of O. Reg. 58/16 requires every police officer who attempts to collect identifying information from individuals, or who acts as the chief's designate under section 9 of the regulation, to have successfully completed the training required under this section within the previous 36 months.

That is why the ministry is launching mandatory comprehensive street checks refresher training that satisfies the training requirements in section 11. The refresher training aims to provide greater clarity and consistency in the application of the regulation. It will clarify and provide examples of when and how the regulation applies (e.g., during vehicle stops, human trafficking investigations or community policing interactions).

By strengthening police training, we aim to improve the relationship between police and the communities they serve and improve public trust.

The e-learning module will be available as of **September 3, 2019** through the Ontario Police College Virtual Academy (OPCVA) via this link:

<https://www.opcva.ca/course/collection-identifying-information-certain-circumstances>

Please ensure that your officers take the refresher training within 36 months of their initial training. Police services also have the option for in-person training support provided by the Ontario Police College, should police services wish to expand their training options.

Should you have any questions regarding the content of the training, please contact David Andrews via e-mail at [David.Andrews@ontario.ca](mailto:David.Andrews@ontario.ca) or via phone at (519) 773-4244. For questions regarding accessing the OPCVA or technical support, please contact the Ontario Police College's Distance Learning unit via e-mail at [OPCDL@ontario.ca](mailto:OPCDL@ontario.ca) or via phone at (519) 773-5361.

We are committed to ensuring that police officers have the tools and training they need to keep our communities safe while contributing to an integrated justice system that serves all of Ontario's diverse communities.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, consisting of several loops and a horizontal line, likely representing Tony Tessarolo.

Tony Tessarolo, for  
Stephen Waldie  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division