

**Municipality of Strathroy-Caradoc  
Notice of Council Meeting  
Monday, October 7, 2019**

**Regular Council Session  
6:00 p.m.  
In the Council Chamber**

**52 Frank Street, Strathroy**

**AGENDA**

- 1. Roll Call**
- 2. Declaration of Pecuniary Interest**
- 3. In Camera Matters**

A motion is required to move into a closed session to discuss a labour relations matter, a property matter and a procedural matter to approve Council In Camera minutes, all in accordance with the Ontario Municipal Act and Council's Procedural By-law.

- 4. Report on In Camera Matters**
- 5. Presentations/Delegations/Petitions**

**5.1 Apple Day - 1<sup>st</sup> Strathroy and 1<sup>st</sup> Mt. Brydges Scout Troops**

Scouts will offer apples to Council who will have an opportunity to make a donation. This is an annual event providing an opportunity for the Scouting youth to show their appreciation to members of the general public for their support throughout the year. Money raised during Apple Day supports various programs such as outdoor adventures, camping equipment, and training along with other activities, for our local Scouts.

- 6. Public Meetings – None.**

- 7. Approval of Minutes**

- [Strathroy-Caradoc Council Minutes - Monday September 16, 2019](#)

**Action:** To approve, if no corrections.

- 8. Drainage Matters – None.**

## 9. Communications

### 9.1. [WeedMD – Notice to Local Authorities – s.7.1 Cannabis Regulations](#)

Application to Amend the Licence to permit to add additional building with operations and storage areas and activities for indoor processing of cannabis and cannabis products at 8157 Inadale Drive Mt. Brydges, On N0L 1W0

### 9.2. [Strathroy-Caradoc Police Service – Annual Report 2018](#)

### 9.3. [Corporation of the Municipality of Mississippi Mills](#)

Endorsing and supporting the resolution of the Municipality of Bluewater calling upon the Province of Ontario, through the discussion paper entitled “Reducing Litter and Waste in our Communities” to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers and review current producer requirements and look for extended producer responsibility for all packaging.

**Action:** Items 9.1 to 9.3 be received for Information.

### 9.4. [Ministry of Municipal Affairs and Housing RE Building Code Services Transformation](#)

Hosting regional information sessions for consultation on potential changes to the delivery of building code services.

**Recommendation: THAT:** Council refer Item 9.4 to the Director of Building, Planning and Waste Services for their action.

### 9.5. [Lower Thames Valley Conservation Authority](#)

Municipality of Leamington – Public Open House - Presentation of Stormwater Master Drainage Study for Reid Drain (ERCA), Silver Creek (ERCA) & Big Creed (LTVCA) Watersheds – October 9, 2019 at the Leamington Municipal Building.

**Recommendation: THAT:** Council refer Item 9.5 to the Director of Building, Planning and Waste Services for action as required.

## 10. Unfinished Business

## 11. Reports from Departments

### 11.1. Building, Planning and Waste Services – Councillor John Brennan

#### 11.1.1. [Downtown Strathroy Master Plan Update and Community Improvement Master Plan \(CIP\) Update](#)

**Recommendation: THAT:** The contract for the completion of the Downtown Strathroy Master Plan Update and the Community Improvement Master Plan

(CIP) update be awarded to RE: PUBLIC urbanism at a cost of \$38,760.00 + HST (\$43,278.00) to be assessed according to Council's direction.

11.1.2. **Refund of Planning Fees**

**Recommendation: THAT:** the request from Calvin and Francis Higgins for a refund of the \$700.00 minor variance application fee be denied.

11.2. **Community Services – Deputy Mayor Brad Richards, Chair**

11.2.1. **Community Development Advisory Committee Minutes**

**Recommendation: THAT** Report CS 21-2019 entitled Community Development Committee (CDAC) minutes be received for information and further that Council concurs with the CDAC recommendations with the exception of the Signage Request approval and that Council refer this request to Engineering and Public Works for processing in the normal manner.

11.2.2. **Sensory Park Phase 2 – Play Equipment**

**Recommendation: THAT:** Report CS 22-2019 entitled Sensory Park Phase 2 – Play Equipment Tender Approval be received for information and further Council approve the awarding of the Tender to Park N Play Design for the value of \$53,161.78 plus HST.

11.3. **Chief Administrative Office**

11.3.1. **Hiring Report – Economic Development Officer**

**Recommendation: THAT** the Hiring Report for the Economic Development Officer dated October 7, 2019, be received and accepted for information.

11.3.2. **Hiring Report – Customer Service Representative**

**Recommendation: THAT** the Hiring Report for the Customer Service Representative dated October 7, 2019, be received and accepted for information.

11.3.3. **Economic Development Website**

**Recommendation: THAT** Council receive the information on the launch of the Economic Development Website.

**12. Reports from Boards and Committees**

12.1. **Market Executive Committee Meeting – August 13, 2019**

12.2. **Tri-Township Arena Minutes – August 8, 2019**

**Action: That:** Council receive the reports from boards and committees for information.

**13. Consideration of Bylaws – None.**

**14. New Business**

**15. County Council Report**

**16. Enquiries or Comments by Members**

**17. Schedule of Meetings**

- Regular Council Meeting – Monday October 21, 2019 – 6:00p.m.
- **Council Workshop – Saturday, October 26, 2019 – 9:00a.m.**
- Regular Council Meeting – Monday, November 4, 2019 – 6:00p.m.
- Regular Council Meeting – Monday November 18, 2019 – 6:00p.m.

**18. Adjournment.**