

## Strathroy-Caradoc Police Services Board

**Minutes of Meeting  
Tuesday, June 18, 2019  
4:30 p.m.  
In the Council Chamber**

**52 Frank Street, Strathroy**

### MINUTES

#### 1. Roll Call

Present:

Steve Pelkman, Chair  
Kim Merklinger, Vice-Chair  
Dave Cameron, Member  
Henry Wiersema, Member

Also Present:

Mark Campbell, Chief, Strathroy-Caradoc Police Service  
Paul Landers, Deputy Chief, Strathroy-Caradoc Police Service  
Fred Tranquilli, Director of Legal & Legislative Services/Police Board Secretary  
Ruth Alcainho, Deputy Clerk (Recorder)  
Doug Payne, Manager of Human Resources  
William Versloot, Human Resources Generalist/Payroll

Absent with Notice:

Her Worship Mayor Joanne Vanderheyden

#### 2. Declaration of Pecuniary Interest. None.

Fred Tranquilli, Board Secretary requested that Item 7.3 be moved to the In-Camera portion of the meeting.

Moved by Members Cameron and Merklinger:

**That:** Item 7.3 on the agenda be moved to the In-Camera portion of the meeting. **Carried.**

#### 3. Presentations & Delegations

#### 4. Reading & Correction or Approval of Minutes

- **General Meeting Minutes – May 29, 2019**

Moved by Members Wiersema and Cameron:

**THAT:** the minutes of the May 29, 2019 General Meeting of the Strathroy-Caradoc Police Services Board be approved as written. **Carried.**

## 5. Communications

### 5.1. Ministry of the Solicitor General

The following communication items were introduced by Chair Pelkman:

#### 5.1.1. **Legislative Protective Service – Information Sharing**

Chief Campbell explained the communication provided as an information memo on the role of the Legislative Protective Service (LPS) and further changes set out regarding the authority of peace officers appointed to the LPS. The Chief confirmed there is no provincial offences court office in Strathroy.

#### 5.1.2. **Drug Impaired Driving Detection Training and Enforcement**

Chief Campbell explained the Federal-Provincial Drug Impaired Driving Contribution Agreement, enhancing supports for law enforcement across the province to help ensure safe roads from drug-impaired driving and a deadline extension noting a submission has already been made.

#### 5.1.3. **Police-Hospital Transitions Framework**

Chief Campbell explained the Solicitor General and the Ministry of Health and Long Term Care are in the works of implementing local transition protocols between police services and hospitals in the development of this framework. The framework will assist with developing joint emergency transition protocols to ensure a more streamline process for transfer of care for persons in a crisis who are brought to hospital by police. The Chief explained the next step is for agencies, such as our police services, to meet with local hospitals. The Chief confirmed Centres closest to our area which house people in crisis are, LHSC, Sarnia and St.Thomas.

#### 5.1.4. **Amendments to the Cannabis Control Act, 2017**

Chief Campbell explained this amendment makes provision to provide police with enhanced tools to address the illegal sale and distribution of cannabis; removing the residential exemption regardless of whether the premises is being used for residential purposes. This will permit law enforcement to close or bar entry, regardless of whether the premises is being used for residential purposes. The Chief also explained amendment to Section 18 of the Act adds an exception for police officers or emergency responders to enter barred premises in serious circumstances.

#### 5.1.5. **Missing Persons Act, 2018**

Deputy Chief Paul Landers explained this Act comes into force on July 1, 2019 and allows police and peace officers in the case of missing persons, judicial authority to obtain certain records that will assist in locating missing persons, obtain a search warrant to allow entry onto premises as well as making an urgent demand for records if felt necessary, for safety of an individual. The

Act sets out requirements, tests and reporting to the board, to ensure security. Deputy Landers commented this is a positive for police services.

Moved by Members Merklinger and Cameron:

**THAT:** the communications items be received for information. **Carried.**

## 6. Review of Monthly Police Service Reports

Chief Campbell presented the following reports and asked for any questions from members:

- 6.1. **Monthly Activity Reports – May 2019**
- 6.2. **Community Services Report**
- 6.3. **Staff Time Reports**
- 6.4. **Use of Force Report**
- 6.5. **FOIPPA Report**

Some discussion was had regarding increase in certain statistics, specifically elevated impaired charges. The Chief explained that some of these numbers are representative of clearing codes and can count for more than one violation and coding. Some of these have resulted on the basis of citizen complaints for speed issues. Chief Campbell also commented that the employment of speed trailers are reducing the number of calls regarding speeding concerns in various municipal neighbourhoods. Member Wiersema commented on effectiveness of the new equipment/cameras in the control cars to which the Chief commented the units prove to be a pro-active tool which runs the information off the plate, assists with targeting suspended and/or uninsured drivers.

Moved by Members Merklinger and Cameron:

**THAT:** the monthly reports be received for information. **Carried.**

## 7. Other Business

### 7.1. Human Resources Report – Disability Administration Change

Doug Payne, Human Resources Manager presented the above report regarding disability administration change explaining the current process. After careful review, the Municipality will be changing the current administration practice of receiving disability payments for members on STD or WSIB. The new process will cause members to receive all benefits owing directly from the insurance carrier and the municipality will pay any top up amounts owed. Members asked if considerations were given with respect to any delay from the insurance carrier to which the Manager indicated consideration will be given to review and manage any such situations. The implementation date planned is January 1, 2020 and HR will follow through with notification to the Police Association of this change.

Moved by Members Cameron and Wiersema:

**That:** HR Report Disability Administration Change be received. **Carried.**

### 7.2. BR 2019-10 Service Complement Report

In follow up to the Uniform Hiring Report presented at the May 29, 2019 meeting of the

board, Deputy Chief Landers presented the above report explaining the attachments provided for comparators used and data collection; researching Stats Canada information for Canada and Ontario averages, comparisons of COP for POP, (average cops per 100,000 of population) and where the compliment level for our services falls in terms of these comparisons. Discussion ensued regarding the overview as presented, the comparative data and assessing the service compliment to other Ontario Police Services/comparators. Chief Campbell commented that a small increase in complement is warranted. Subsequently the motion was made:

Moved by Members Merklinger and Wiersema:

**That:** BR 2019-10 Service Compliment Report be received for information and further that the board approve the hire of one officer. **Carried.**

### **7.3 Request for Educational Reimbursement - Moved to In-Camera.**

### **7.4. 2019-20 RIDE Grant Agreement SCPS**

Chief Campbell presented the above report outlining the allocation of \$13,480 under the RIDE Grant program for the 2019-20 fiscal year confirming there was a slight increase to this year's allocation. The Chief further reported on recent R.I.D.E. program operated by local police and the good work being done with this program.

Moved by Members Cameron and Merklinger:

**That:** The Police Services Board Chair and Secretary are hereby authorized to execute the 2019-20 RIDE Grant Agreement. **Carried.**

### **7.5. 2019 Budget – Police Service End of PP 10**

Chief Campbell presented the 2019 Budget Actual vs Budget at end of PP10 with 36% of the year expired with a 3% surplus.

Moved by Members Wiersema and Cameron:

**That:** the Police Services Board 2019 Budget update, as presented, be received for information. **Carried.**

### **7.6. 2018 Annual Report**

Deputy Chief Landers presented the 2018 Strathroy-Caradoc Police Service Annual Report. The annual report presents the most current information including a message from both Chief Campbell and Chair Steve Pelkman.

The report was reviewed and discussed with recommended revisions being noted, for submission to Council.

Moved by Members Merklinger and Wiersema:

**THAT:** the Strathroy-Caradoc Police Services Annual Report is hereby approved for submission to Council, subject to the recommended amendments . **Carried.**

## 8. Unfinished Business. None.

## 9. New Business

### 9.1 Traffic Calming Cut Out

Members reviewed the information as forwarded by CAO Greg McClinchey obtained from the recent FCM Conference. Members discussed various types of traffic calming units.

Moved by

**THAT:** the request be referred to staff. **Carried.**

### 9.2 Police Services Board – Members Remuneration

Board Chair Steve Pelkman referenced the Police Services Board remuneration for Board Chair and members and remuneration structure for meetings and negotiations. Secretary Fred Tranquilli explained a report will be provided to the next meeting regarding the authority and allocation of stipends, for further information.

## 10. Enquiries or Comments by Members – None.

## 11. In Camera Matters

Moved by Members Cameron and Merklinger:

**THAT:** the meeting move In Camera to discuss financial and personal matters, to review labour relations matters and a procedural matter to approve In Camera meeting minutes. **Carried.**

Moved by Members Merklinger and Cameron:

**That:** the In-Camera Agenda be amended to include the Uniform Collective Agreement. **Carried.**

## 12. In Camera Report

The Board agreed to ratify the Uniform Agreement. Civilian Agreement and Collective Bargaining Agreement will follow in due course for approval by the board.

## 13. Schedule of Meetings

- July – Call of the Chair
- August – Call of the Chair
- Tuesday, September 17 @ 4:30 p.m. – Council Chambers
- Tuesday, October 15, 2019 @4:30p.m. – Council Chambers

## 14. Adjournment

Moved by Members Cameron and Merklinger

**THAT:** the meeting adjourn at 6:45 p.m. **Carried.**

Signed by Steve Pelkman

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Strathroy-Caradoc  
Police Services Board – Chair

Signed by Fred Tranquilli

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Strathroy-Caradoc  
Police Services Board – Secretary